



# **Referee's Questionnaire**

## In Support of an application to the M.Sc. Environmental Governance at the University of Freiburg, Germany

The admission procedure for the M.Sc. program Environmental Governance at the University of Freiburg requires two references. Ideally, one from a university professor/lecturer/supervisor and one from an employer. Each reference consists of this questionnaire and a referee letter about the applicant's achievements and potential. Please write your letter in English or German and return this form and your recommendation letter via e-mail, merged in a single PDF, named with your surname and the surname of the student (XXX for YYY) to info-meg@unr.uni-freiburg.de Many thanks!

Deadline for all application documents is May 15. References submitted after the deadline cannot be accepted.

Should you have any questions, please contact the programme coordinator: Ms. Seirra Römmermann, MEG Coordinator <meg.coordinator@envgov.uni-freiburg.de>, +49 (0)761-203 8495.

### Applicant

| Surname, first name  |  |
|----------------------|--|
| Referee              |  |
| Surname, first name  |  |
| Your university/     |  |
| organisation/company |  |
| Your position        |  |
| Subject areas in     |  |
| which you teach/work |  |
| E-Mail/phone. Nr.    |  |

#### Only for academic referees: At your university what is the numerical grade range equal to? (e.g. 4.0 = excellent)

|                                 | Excellent = | Good = | Average = | Poor = | Failing = |
|---------------------------------|-------------|--------|-----------|--------|-----------|
|                                 |             |        |           |        |           |
| Information about the Applicant |             |        |           |        |           |
| How long have you               |             |        |           |        |           |

known the applicant? In what capacity/function?

### **Evaluation Form**

Please describe the applicant's performance in relation to that of others you have known at a comparable stage of development by selecting the appropriate scale.

|                                                                                                                      | Outstanding                                                              | Very good | Above Average | Average | Below average | e Not observed |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------|---------------|---------|---------------|----------------|
| Intellectual creativity                                                                                              |                                                                          |           |               |         |               |                |
| Critical and analytical ability                                                                                      |                                                                          |           |               |         |               |                |
| Ability for self-reflection                                                                                          |                                                                          |           |               |         |               |                |
| Initiative and motivation                                                                                            |                                                                          |           |               |         |               |                |
| Ability to plan and complete work                                                                                    |                                                                          |           |               |         |               |                |
| Communication skills                                                                                                 |                                                                          |           |               |         |               |                |
|                                                                                                                      |                                                                          |           |               |         |               |                |
| In your recent experience of<br>students/employees at that<br>level, how would you rank the<br>applicant (tick one)? | Upper 5%                                                                 | Upper 10% | Upper 30      | )% Ur   | pper 50%      | Lower 50%      |
|                                                                                                                      |                                                                          |           | 0             |         |               |                |
|                                                                                                                      |                                                                          |           |               |         |               |                |
| Referee´s signature<br>(digital or original)                                                                         | If available, the official stamp of university/organisation<br>/ company |           |               |         |               |                |
| Date                                                                                                                 |                                                                          |           |               |         |               |                |